

Research Associate/Project Coordinator

We are seeking a full-time Research Associate/Project Coordinator (RA/PC) to work on two NIH-funded studies and another grant-funded research project.

The RA/PC will provide research support and coordination for three qualitative and mixed methods research projects with an emphasis on cancer, genomics, bioethics, and clinical trial participation. One project is a complex bioethics research study about breast cancer screening funded by the NIH. The second project is part of national consortium on genomic sequencing, and focused on genetic counseling communication for population-based cancer genomic sequencing. The third project is a community based participatory research study of a clinical trials education intervention for low income women with breast cancer. The second and third projects focus on access to genomic/genetic testing and clinical trials for medically underserved populations.

Duties include literature reviews, recruiting and corresponding with research participants, managing petty cash for participant incentives, IRB applications, data management, qualitative data analysis (e.g. using Atlas ti) and manuscript preparation. Working in close communication with research partners, s/he will set up a participant tracking and data management system and maintain the system. The RA/PC will facilitate team communications, meetings, timelines, and operations, and coordinate human research protection activities, including interactions with the IRB. The RA/PC will be expected to work independently while also facilitating collaboration and managing direction from the Principal Investigators and Project Director. Depending on experience, the individual may also conduct qualitative interviews and assist in leading focus groups with study participants.

Subject matter familiarity with cancer or cancer prevention, bioethics, social science methods, qualitative research, clinical trials, public health or health policy is strongly preferred. Previous experience working in collaboration with community based organizations would be highly valued but is not required. Assignments to assist on other research studies will be made as needed.

To apply, please submit your resume and a cover letter explaining your qualifications and interest in the position. Use the UCSF online system [<http://ucsfhr.ucsf.edu/careers/>]; search for req. number 47587BR